



cashforkids

Holiday Hunger Grants

Application Eligibility Criteria | West Scotland



The Holiday Hunger Grant Fund

Holiday Hunger Grants are available to organisations and service providers who support children and young people (up to and including 18 years old) that have a genuine need for support, are disadvantaged due to poverty, the increase in the cost of living and face food insecurity.

This funding is specifically to provide disadvantaged children and young people who have a lack of access to **food AND activities** in the school holidays.

Projects must focus on outcomes that encourage children to eat more healthily and be more active during the school holidays.

Who can apply?

Applications will be accepted from registered charities, schools, and community organisations with an annual turnover under £1 million.

We do not accept applications from CICs or for-profit organisations for this fund.

Organisations must have a formal constitution / governance document, safeguarding policy and relevant insurances in place.

Staff and volunteers working with children or young people on your project should have Disclosure and Barring Service (DBS) / Disclosure Scotland / Access NI enhanced clearance.

Projects should have a First Aid trained member of staff / volunteer on site.

Individuals / families cannot self-refer or apply directly for support.

Incomplete applications that do not have the required uploads will be rejected.

Previous applicants who have not provided all post grant evidence cannot apply.

Grant amount

Grant amounts will typically be between **£1,000** and **£3,000** but may vary dependent on the length of the holiday programme, activities involved, and the supervision of children ratios required. Cash for Kids reserves the right to amend the grant amount at any time.

Applications will only be accepted from organisations that are providing both activities and access to food in the school holidays.

What can organisations apply for?

Holiday Hunger grants can be used for the below items:

- Nutritious food (as part of a project / trip / activity).
- Equipment to deliver activities e.g. play/craft/sport resources.
- Activity instructors / coaches.
- Room / facility hire.
- Proportionate transport costs.
- Entrance fees for cinema, theme park, play centre, zoo / safari / farm parks etc.
- Residential activity for youth groups where benefits are clearly identified.
- Please note that other tangible items should comprise the majority of the application, such as:
 - Food
 - Entrance fees
 - Equipment

Completing the application

- All applications must be made via the online form.
- All sections must be completed.
- Ensure that staff members and area teams are aware that only the nominated contact should liaise with the Cash for Kids team.
- Once the application has been submitted you are unable to make any changes, so please ensure your application is completed correctly before submission.
- Each staff member that nominates a child must read the Eligibility Criteria.

Please do not contact Cash for Kids to check on the status of the application. We will contact you in due course.

Application requirements

Uploads are required for all applications, including previous successful applicants.

Applications without all uploads will be rejected.

Charities / Community Organisations (turnover under £1 million)

- Constitution or governance documents.
- Most recent accounts.
- Breakdown of project costs.
- Bank statement / Paying in slip.
- Safeguarding policy.

Schools

- Breakdown of project costs.
- Bank statement / Paying in slip.
- Head Teacher must be first or second point of contact **or** provide letter authorising the application on headed paper.
- Safeguarding policy (if not available on school website).

How is the fund distributed?

Once the application window opens, applications may be made via the online application form. Applications will close as soon as capacity is reached.

Applications that meet all Holiday Hunger Grant Fund eligibility criteria will be sent to the Local Executive Board for decisions. Please see our **General Grants Eligibility Criteria** for detail of the decision-making process.

Decisions made will be **Approved / Not Approved / Part Funded**. The Local Executive Board decision is final and individual feedback on applications will not be given.

Decisions will be informed by email / telephone once the Local Executive Board have made their decisions, and a majority is reached. Please be patient and do not chase for information.

Distributing grants

- As the applicant, you are responsible for ensuring that the grant is used to provide food and activities during the school holidays for the direct benefit of children and young people referred.
- Families should be made aware that the grant has come from Cash for Kids.
- Grants are non-transferable and should only be used for the project / purpose detailed in the application.
- All successful applicants will be required to provide evidence relating to the grant in the form of a Grant Monitoring Form. This will include financial evidence; case studies and photos / videos of the item / project funded and must be completed within six months (or before a new application is made to Cash for Kids if that falls within the six-month post-grant period). A link to the Grant Monitoring Form will be provided on the grants awarded email.
- Failure to provide the required evidence will exclude the organisation from applying for any further Cash for Kids funding and Cash for Kids may request return of the grant funds.
- Cash for Kids will audit a sample of grantees and this information must be available. Information must be held on file for six years by organisations.

Conditions of the Grant Fund

- All funds should be managed and spent as outlined in the application form.
- Unless stated otherwise Cash for Kids grants should be used as soon as possible to help those in need.
- Funding is non-transferrable.
- Under no circumstances must funds be used to purchase items to be sold, used for fundraising purposes, or transferred directly to individuals.
- Organisations applying **must** be able to guarantee to Cash for Kids that the families require financial support at the point of application.
- You confirm that the children you are requesting support for have not been referred to the Holiday Hunger Grant Fund by any other organisation.
- Organisations **must** be aware of the individual family financial circumstances and confirm that they need support with accessing food and activities in the school holidays. Funds cannot be used to provide holidays for individual families, school trips in term time or standalone activity vouchers.
- Additional information relating to all grant types can be found at cashforkids.org.uk/grants.



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